

PANAMA CITY HOUSING AUTHORITY – KIRKLAND & DICKINSON PIPE REPAIR PROJECT

BID AWARD RECOMMENDATION MEMORANDUM PCHA RFP #2023-01

Date: September 26, 2023



To: Mrs. Teri Henry, Executive Director  
Panama City Housing Authority  
2315 Ruth Hentz Avenue  
Panama City, FL 32405

(Via: [thenry@panamacityhousing.org](mailto:thenry@panamacityhousing.org))

RE: Project Bid Award Recommendation Letter

Florida Architects, Inc. (FLA) is pleased to present this Letter of Recommendation for Bid Award for the referenced Project. FLA has assisted the Panama City Housing Authority (PCHA) in obtaining competitive Bid Proposals and recommends that the PCHA Board of Commissioners award the bid to the apparent lowest bidder:

HYDRO-KLEAN, LLC  
333 NW 49<sup>th</sup> Place  
Des Moines, IA 50313

Base-Bid Amount: for the total stipulated sum of Three-Hundred-Twenty-Five-Thousand-Five-Hundred-Ten and 20/100 U.S. Dollars (\$325,510.20) (also refer to the attached Bid Tabulation Sheet for breakdown and Unit Pricing information).

Process: the successful public bidding process summary as noted:

1. Round One: The Project RFP was first advertised in the national Dodge Report Classified for two weeks and on the PCHA Procurement Website; and at least three regional firms were notified of the advertisement. Only one bidder submitted a Proposal (Hydro-Klean, LLC).
2. Round Two: The Project RFP was advertised a second time in the national Dodge Report Classified for two weeks and on the PCHA Procurement Website; and at least three regional firms were notified of the advertisement. Only one bidder submitted a Proposal (Hydro-Klean, LLC).
3. The second public bid opening was held at the PCHA Office on August 31, 2023, at 2:30pm CT.
4. The recommended apparent low bidders' Proposal was reviewed and found to be complete as necessary.

Remaining Schedule Anticipated:

Award Bid (PCHA Board of Commissioners)*	09/26/23
Receive, Approve Executed Contract, Bonds & Insurance*	10/03/23
Notice-To-Proceed*	10/10/23
Substantial Completion (60 Days)*	12/11/23
Final Completion (15 Days)*	12/27/23

\* Actual date may vary depending on results of the approval process.

Please let us know if you have any questions. Thank you for the opportunity to continue *best serving* the PCHA.

Sincerely,  
FLORIDA ARCHITECTS, INC.

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Prepared By: Joseph Sorci, AIA, President

Encl: Bid Tabulation Sheet 08/31/23

